

INVITATION TO BID # 1845

Date: September 10, 2024

Owner: Suffolk City School Board
User: Suffolk Public Schools
Architect: RRMM Architects
Project: Mack Benn, Jr. Elementary School Fueling Station
Suffolk Public Schools Bid # 1845

Suffolk Public Schools is soliciting lump sum, sealed bids for the Mack Benn, Jr. Elementary School Fueling Station. The project is located at 1253 Nansemond Pkwy., Suffolk, Virginia 23434. The project scope of work includes the installation of a new fuel tank and pump, scree enclosure and connection back to the main building for power and communication.

All bids must be submitted in a sealed envelope or package clearly marked **“BID-1845 Mack Benn, Jr. Elementary School Fueling Station”**, including the due date and time. All bids shall be received in the Purchasing Office, on or before 2:00 PM., Tuesday, October 1, 2024 and delivered to:

Linda Bates
Coordinator of Purchasing
Suffolk Public Schools
100 North Main Street (entrance @ rear of building)
Suffolk, Virginia 23434

Bids shall be publicly opened and read aloud at the above stated date, time and location. Any bid received after the time designated above will be returned unopened.

Any award resulting from this solicitation will be issued to the successful offeror in writing and will be posted on the Suffolk Public School Bid Board located at 100 North Main Street, Suffolk, Virginia 23434 and the Suffolk Public Schools website.

A Pre-Bid Conference will not be held. If bidders are interested in visiting the site prior to the bid date, please contact Terry Napier at (757)934-6206.

A bid bond is required. Procedures for submitting a bid, claiming an error, withdrawal of bids, and other pertinent information are contained in the contract documents. The procedure for withdrawal of bids shall be in accordance with the Instructions to Bidders and Section 2.2-4330, Code of Virginia. Bidders shall be required to comply with the provisions of Section 2.2-4311, Code of Virginia, in regard to nondiscrimination in employment. The owner reserves the right to reject any or all bids. This procurement is being conducted in compliance and under the laws found in the Virginia Public Procurement Act. Any mention of brand names is to denote the quality in which the public body is looking to obtain. Substitutions will be allowed with pre-authorization.

The last day to submit pre-bid questions shall be 5:00 PM on September 24, 2024.

**MACK BENN, JR. ELEMENTARY SCHOOL
FUELING STATION
SUFFOLK PUBLIC SCHOOLS**

RRMM PROJECT NO. 21222.20

Questions, in writing, may be directed to: Jeffrey Harris of RRMM Architects at 1317 Executive Boulevard, Suite 200, Chesapeake, Virginia 23320, Phone (757) 622-2828, Email: jharris@rrmm.com with a copy to Linda Bates lindabates@spsk12.net.

Construction Documents, including Project Specifications and Drawings, will be available electronically for download beginning September 10, 2024, from: [eVA - Virginia's eProcurement Marketplace](#)

Bidder's attention is directed to the requirements of Title 54, Chapter 7, of the Code of Virginia pertaining to registration of Contractors. Suffolk Public Schools is an Equal Opportunity Employer

END OF INVITATION TO BID